

NOMINATING COMMITTEE

The nominating committee is responsible for recruiting members to serve on the various church committees and ministry teams each year and to fill vacancies that may occur during the year.

Ministry Area/Department	Administration
Position	Nominating Committee
Accountable To	Pastor, Deacon Board
Ministry Target	Congregation
Position Is	Volunteer
Position May Be Filled By	Church member
Spiritual Gifts	Administration • Serving
Talents or Abilities Desired	Leader • Organized
Best Personality Traits	Dependable • Diligent
Passion For	Providing administrative support to church

RESPONSIBILITIES/DUTIES

- Oversee the annually nominating process for all the standing committees and ministry teams, insure they will be continuing to serve for the coming year.
- Review responsibilities and duties for each committee and ministry team to be familiar with the type of person needed and to be able to communicate those duties to prospective members.
- In the event of a vacancy on a committee or ministry team during the year, communicate with the committee leader on a potential candidate to fill the vacancy.