

# OUTREACH DIRECTOR

The outreach director is responsible for overseeing and implementing the church outreach program, training volunteers and actively participating in the outreach ministry to influence others for Christ and bring them into the church.

<b>Ministry Area/Department</b>	Outreach
<b>Position</b>	Outreach Director
<b>Accountable To</b>	Pastor
<b>Ministry Target</b>	Community and families of church members
<b>Spiritual Gifts</b>	• Evangelism • Pastor/shepherd • Exhortation • Teaching
<b>Talents or Abilities Desired</b>	• Good communicator • Motivator
<b>Best Personality Traits</b>	Expresser or Leader
<b>Passion For</b>	Leading people to Christ • Helping others in their spiritual growth

## RESPONSIBILITIES/DUTIES

- Organize and oversee the outreach ministries of the church.
- Follow up with visitors and prospects who have completed forms requesting prayer, asking questions about the ministry, indicating curiosity about salvation, etc.
- Obtain and supply materials needed for the outreach ministries.
- Pray regularly for the outreach ministries.
- Promptly give church visitor information to designated leaders for follow-up calls, letters and visits.
- Oversee budget and expenditures for the outreach ministry.