

VACATION BIBLE SCHOOL DIRECTOR

The Vacation Bible School (VBS) director is responsible for planning, promoting and overseeing the entire VBS program.

Ministry Area/Department	Children's ministry
Position	Vacation Bible School director
Accountable To	Nursery Preschool & Children's ministry director
Ministry Target	2 years – 5 th grade
Position Is	Volunteer
Spiritual Gifts	Administration • Shepherding • Exhortation
Talents or Abilities Desired	Good organizational and communication skills
Best Personality Traits	Dependable • Team Spirit • Motivator
Passion For	Reaching children with God's love

RESPONSIBILITIES/DUTIES

- Coordinate with Nursery Preschool and children's ministry director to order VBS curriculum and material.
- Ensure that sufficient quantities of VBS supplies are available. Obtain craft materials, etc.
- Work with Nursery Preschool & Children's ministry director to recruit VBS workers.
- Participate in a VBS worker-training workshop.
- Distribute supplies to VBS workers.
- Pray diligently for workers and children.
- Oversee budget and expenditures for the VBS program.