

WOMEN'S MISSIONS COORDINATOR

The women's missions coordinator is responsible for overseeing the women's missions ministry, including exploring missions opportunities, keeping women informed regarding potential and ongoing missions involvement, coordinating efforts and serving as a liaison between the church and missionaries.

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| Ministry Area/Department | Women |
| Position | Women's missions coordinator |
| Accountable To | Women's ministry director |
| Position Is | Volunteer |
| Spiritual Gifts | Exhortation • Administration • Giving • Serving • Evangelism |
| Talents or Abilities Desired | Organizational and leadership skills • Time to research and verify missions opportunities |
| Best Personality Traits | Dependable |
| Passion For | Assisting people in need of spiritual and physical help and sharing the love of God with them |

RESPONSIBILITIES/DUTIES

- Act as a liaison with missionaries and organizations that women's ministry supports.
- Research, locate, validate and follow up on missions projects, opportunities and needs within the local community as well as mission fields.
- Organize the women's ministry's efforts in supporting missions such as Lottie Moon, Annie Armstrong, and the Samaritans Purse.
- Educate the church regarding the women's ministry missions projects.